

**NIXON PARK BOWLS BOARD.
HOWICK BOWLING CLUB
P.O. 38103
HOWICK.**

Date.....

Thank you for your enquiry for use of the Howick Bowling Club lounge.

If you would like to make a firm booking, would you please complete this form and return it to the above address together with a cheque for \$150 for the bond. (The Bond) made payable to The Nixon Park Bowls Board. The Bond will be refunded providing the Lounge and kitchen is left in a clean and tidy condition and no damage to the building, fixtures & fittings, or the Bowling greens.

Date required..... Are Premises required the day before yes/ No

Time required from.....To.....(include time for cleanup at end of function)

Time required for set up from.....to.....Date.....

Reason for function..... Estimated No attending.....
(50th Bday. Wedding, Social function Family Reunion etc)

Are kitchen facilities required..... Name of Caterers.....

Type of meal being served.... e.g. Asian/Polynesian/Malaysian/Chinese
European/Italian etc. (This info is required by the Liquor Licensing Authority)

Do you require us to provide Tea & Coffee during the event?.....(Cost \$40).

Do you require us to arrange for the Lounge to be cleaned up after the function? Yes/ No

Bar Required..... Time Bar Required from.....to.....

Bar must be staffed by Howick Bowling Club Personnel. We will apply to the Licensing Authority for a Special Liquor License at our cost. (\$63) N.B. Our Club License does not permit **BYO**. (N.B. The licensing Authority require at least 1month's prior notice of the function)

Bar Expenses includes Bar staff, set up and clean up time, security, opening and locking up the premises.

Other Conditions of Hire:-

1. Any Special conditions imposed upon us/you by the District Licensing Authority .
2. Consumption of alcohol not permitted in car park or on or around greens.
3. Tables & Chairs to be put back in the same order as found. Lounge to left clean & tidy.
4. An additional \$30per half hour will be charged for use of the lounge beyond the time booked.

Hire charge subject to confirmation, **Includes Bar/security expenses if applicable. Payment required at conclusion of the function.**

Signed..... Name.....

Telephone..... Bus.....Address.....

Mob.....

Howick Bowls Club contact...Matt Pirie.....Ph 2732505...or Ken Ransom Ph5375003...

July 09